

HDC CBO Affinity Group Agenda (*WSHFC Bond Policy Work Group*)

Timing and Location

Friday April 26th | 1:00pm – 2:30pm | Zoom Virtual Meeting

<https://us02web.zoom.us/j/85365744263?pwd=WnpMOVA3SFR5MEtsRlFCSTZlUytKUT09>

Objectives and Discussions for the day

- Revisit Community Agreements
- CBO Share-out
- Feedback: Definition of a “CBO”
- Feedback on Measuring Success

Agenda

Time	Agenda Topic and Details
1:00 – 1:10pm	<p>Welcome</p> <ul style="list-style-type: none"> ○ Welcome all participants, Check-in: How are you arriving to this space? (in chat) ○ Announcements from HDC <p>Community Agreements</p> <ul style="list-style-type: none"> ▪ Listen with curiosity and willingness to learn ▪ Do what you need to show up fully ▪ Resist the desire to interrupt ▪ Speak from your own story and use “I” statements ▪ Avoid speaking for another individual or group ▪ Be open to the wisdom in each person’s story ▪ Not everything will be comfortable to discuss <p>Anything to add?</p>
1:10 – 1:25pm	<p>CBO Spotlight! (2-3 CBOs each meeting)</p> <ul style="list-style-type: none"> ○ How did your CBO get started? ○ If your CBO had more decision-making power, what would be different in your community?
1:25 – 2:25pm	<p>Defining a Community Based Organization “CBO”</p> <ul style="list-style-type: none"> ○ Discussion: The current policy (section 4.5) centers Community Based Organizations (CBOs). <i>Reference next section.</i> ○ Is this a good way to center potential residents? Is it clear? What data would tell you this is working? ○ In what ways should a CBO demonstrate its impact or effectiveness within the community? ○ Is the interview process for qualifying an entity as a CBO working? What could be added? <i>Reference next section.</i>
2:25 – 2:30pm	<p>Check-out and Gratitude</p> <ul style="list-style-type: none"> ○ What should the process be for feedback on our next topic: <i>Definition of communities harmed by housing disparities?</i> ○ Would we like to meet on this topic before our next monthly meeting?

[Section 4.5 \(PDF Page 44\)](#)

This policy uses Community Based Organizations (CBOs) as a means of community representation in the development.

A Community Based Organization (CBO):

- Is any organization or group with demonstrated ability to meaningfully represent one or more Communities Harmed.
- Does not have to be a non-profit organization.
- Must have a narrow focus on a specific community, either one of identity or one of geography, or both.

Organizations serving:

- A variety of identity-based communities in a narrow geography may qualify.
- A particular identity-based community over a wide geography may qualify.
- A variety of identity-based communities over a wide geography will likely not qualify.

A supportive narrative is required to show the value and representation of the CBO and must include:

- A description of the CBO's mission or purpose and connection to the identified Community(ies) Harmed.
- Identification and description of the specific Community(ies) Harmed.
- Identification and description of what leadership and/or advisory roles persons with lived experiences the identified Community(ies) Harmed have in the CBO, including two or more of the following:
 - A paid leadership position, list position (if applicable).
 - A member of the board (if applicable).
 - A significant paid staff position (if applicable).
 - An advisory role, such as serving on an advisory committee.
 - Other development role, such as a long-serving volunteer with significant responsibilities.

A descriptive list of the CBO's previous activities related to the identified Community(ies) Harmed and community development. If there have been no previous activities, please describe who formed the CBO and why and how the CBO will continue during the project.

[2024 Community Based Organization Interview Questions:](#)

1. What is/are the **Community(ies) Harmed by housing disparities*** you are engaging with (identity- and/or geography-based)?
2. Tell us about the leadership (board, paid staff, advisors, etc.) of your organization and their **specific lived experience*** as part of the community you are engaging with.
3. Tell us about the **proximity*** of the decision makers (if applicable, those making decisions about this project's development and management) at the organization (top leadership and board) to on-the-ground work in the community (examples could include but are not limited to):
 - a. Currently identifies as a member of the community you are engaging with
 - b. Lives in/with the community you are engaging with
 - c. Is a displaced member of the community you are engaging with
 - d. Has children who attend(ed) school in/with the community you are engaging with

- e. Is an active member of a civic, religious, recreational or advocacy organization within the community you are engaging with
 - f. Interacts with members of the community you are engaging with on a weekly or more frequent basis
 - g. Volunteers with the community you are engaging with at least 4 hours per month
 - h. Is a trusted member known to many within the community you are engaging with
 - i. Receives or has received services as a member of the community you are engaging with
4. How do the CBO's previous activities relate to the identified community(s)? Include all services especially any beyond housing development/management.
 5. What was the origin of the CBO in this specific community (may include one or more of the following):
 - a. Grew organically from within the community
 - b. Filled a need identified by the community
 - c. Expanded to include this community, by either broadening the specific identity-based communities this CBO serves, or by extending the geographic footprint of the CBO
 - d. Formed a (formal or informal) partnership with an organization within the community, such as a housing developer, a religious, civic, economic development or other community entity.
 - e. Established a physical presence in the community, by locating their own office space there; building housing there; or any other commercial enterprise physically located within the community.
 6. If 20 members of the community you are engaging with were randomly surveyed, would they know what the CBO is and what it does? Would they say it reflects and represents the members of their community?
 7. What is the CBO's anticipated role/relationship with the developer for this project?
 8. Do you understand the application process for this resource? Is there anything about the process that you would like to discuss?
 9. Do you have the support you need to enter into this process with the developer/sponsor organization?
 10. Staff may ask additional follow-up questions.