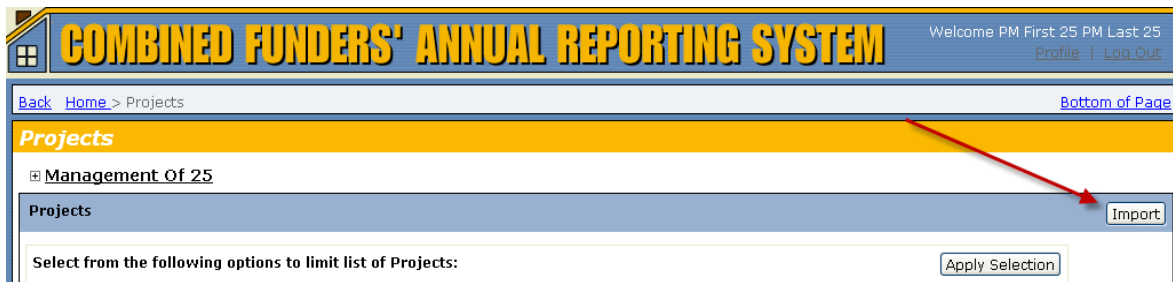# WBARS - XML Import Documentation - For End Users

Initiating the XML Upload

The XML upload is done as a file upload to the WBARS website. If the user has XML import rights they will have a button labeled "Import" on the Projects Page.

Who Can Import

The WBARS system has organizations and contacts. Contacts are a member of only one organization. In order to be able to import for a site the contact must be an administrator of their organization, their organization must be a "Project Property Manager" organization, and their organization must be configured as the "Contractor / Owner Organization" for each site being imported.

Contact Page

Organization Page
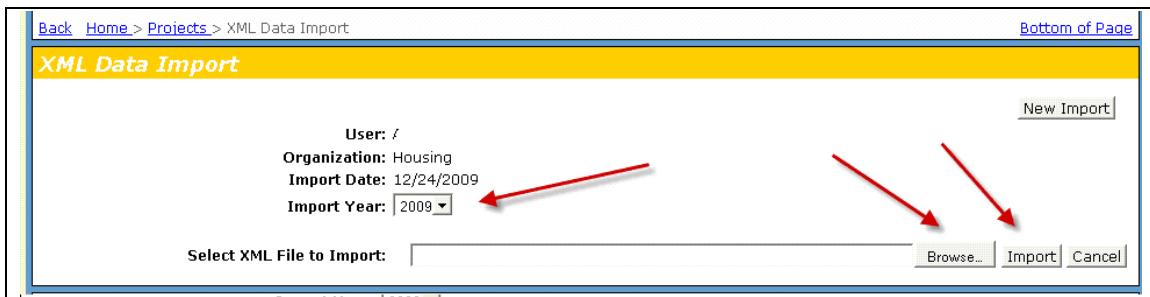
Project Page

Importing

On the XML Data Import page choose the year of the import, click "Browse" and choose the file you downloaded from your system, and click "Import".

After clicking on "Import" you may see a validation message indicating something that is not allowing the import. If this is the case you may need to work with your vendor or a funding organization to find out how to get the issue fixed.

If there are no issues preventing the import then the import will continue and when it is complete the results will both be displayed and emailed to the contact that is doing the import. If there are any issues with individual records these will be called out in

validation messages. This page is stored and will continue to be available from the link in the email. It does require a login for viewing.

If there are errors on the import you may need to work with your vendor or a funding organization to find out how to get the issue fixed.

XML Data Import

New Import

User:
Organization:
Import Date: 12/24/2009
Import Year:

XML File Imported: 1ff6848c-39fb-4940-a19c-290530012946.xml
Total Records In File: 77   Records Successfully Imported: 63
Records With Errors: 14   Records With Warnings: 0

Import Errors Report

Project Name: Alpine Ridge
Site Name: Alpine Ridge

Building	Unit	Move-In Date	Household Name	Error Message
WA-90-C	103	9/20/2009		The Move-In Date for this record greater than the Move-In Date for another record that does not have a Move-Out Date. A Unit must be vacant at the time of Move-In.
WA-90-0.	103	5/1/1999	C	Residency period overlaps with another record for this Unit in the set of data being imported. Move-In Date is less than or equal to the Move-Out Date of another record.
WA-90-0C	103	5/1/1999	C	The Move-In Date for this record greater than the Move-In Date for another record that does not have a Move-Out Date. A Unit must be vacant at the time of Move-In.
WA-90-0C	107	10/21/2009	V	The Move-In Date for this record greater than the Move-In Date for another record that does not have a Move-Out Date. A Unit must be vacant at the time of Move-In.
WA-90-.	107	1/1/2000	C	Residency period overlaps with another record for this Unit in the set of data being imported. Move-In Date is less than or equal to the Move-Out Date of another record.
WA-90	107	1/1/2000		The Move-In Date for this record greater than the Move-In Date for another record that does not have a Move-Out Date. A Unit must be vacant at the time of Move-In.