

Homeless Certification

Purpose: To verify homeless status for applicants of properties that have the Transitional or Permanent Housing for the Homeless Commitment.

General Information:

The applicant should check which box applies to his or her living situation and sign and date the form. Only one form needs to be completed per household and it only needs to be completed at the time of *initial qualification*.

A Service Provider* is required to complete and sign the bottom half of the form.

Specific Instructions:

1. Enter property name.
2. Enter unit number.
3. The applicant should check the appropriate box
4. The applicant should print his or her name.
5. The applicant should sign here.
6. The applicant should enter the date. Example: 06/15/08
7. A representative of the service provider ("Provider") enters the applicant's name.
8. The provider signs here.
9. The provider prints his or her name here.
10. The provider prints his or her title here.
11. The provider prints the name of the service organization.
12. The provider prints the date here.
13. The provider prints service organization phone number here.

* The service provider is the entity contracted with the owner to provide services to Homeless/Transitional households in the project. The service provider/owner relationship is spelled out in the Service Agreement. If the project owner is a non-profit service-providing agency, then no Service Agreement is necessary, since the owner itself is providing services to the residents.

