

Public Assistance Verification Instruction

Purpose: To verify income received from public assistance such as Temporary Assistance to Needy Families (TANF) or other DSHS benefits.

Special Mention:

- ▶ As a courtesy, provide a self-addressed envelope if you are mailing this form.

Specific Instructions:

1. Enter name of property and unit number.
2. Print resident's name.
3. Enter resident's Social Security number. *
4. Use this section to document when the verification was sent.
5. Enter the fax number and the person's name that the verification was sent.
6. Print your name.
7. Enter your phone number.
8. Sign your name here.
9. Applicant/resident signs his/her name and dates here.

* **Note:** For privacy reasons, a resident may elect not to provide his/her Social Security number on this form. Residents who do not provide their Social Security number should sign Certification #2 on the *Identification Certification* form.

