



## The Washington State Housing Finance Commission

# Bond Projects Compliance Procedures Manual

**T**rainning

**E**ducation

**A**ssistance

**M**onitoring

*Mailing Address for Seattle Office:*  
**Asset Management & Compliance**  
**Washington State Housing Finance Commission**  
**1000 Second Avenue, Suite 2700**  
**Seattle, WA 98104-1046**

**STAFF PERSON:**

Wubet Biratu, Director  
Melissa Donahue, Manager  
C. Michael Soper, Senior Portfolio Analyst  
Duane Bakke, Senior Portfolio Analyst  
Lanakay Lipp, Senior Portfolio Analyst  
Chrystal White, Senior Portfolio Analyst  
Erik Giesen, Senior Portfolio Analyst  
Shawna Higgins, Senior Portfolio Analyst  
Sarah Watson, Senior Portfolio Analyst  
Allie Delano, Portfolio Analyst  
TyeRae Guined, Portfolio Analyst  
Michelle Gonzalez, Portfolio Analyst  
Amelia Quiba, Technical Specialist  
Patricia Williams, Administrative Assistant IV

**E-MAIL PREFIX \***

Wubet.Biratu  
Melissa.Donahue  
Michael.Soper  
Duane.Bakke  
Lanakay.Lipp  
Chrystal.White  
Erik.Giessen  
Shawna.Higgins  
Sarah.Watson  
Allie.Delano  
TyeRae.Guined  
Michelle.Gonzalez  
Amelia.Quiba  
Patricia.William

**PHONE:**

(206) 287-4419  
(206) 287-4444  
(206) 287-4469  
(206) 287-4424  
(206) 287-4443  
(509) 458-2112  
(206) 287-4451  
(206) 287-4425  
(206) 287-4423  
(206) 960-1016  
(206) 287-4430  
(206) 287-4416  
(206) 287-4418  
(206) 287-4471

**Toll-Free Phone Number**  
**Phone Number Seattle Area**

**800.767.4663**  
**206.464.7139**

**\* Add @wshfc.org to the e-mail prefixes above.**

Please visit our web site at: [www.wshfc.org/managers/](http://www.wshfc.org/managers/)

This page last updated 5/2/2024